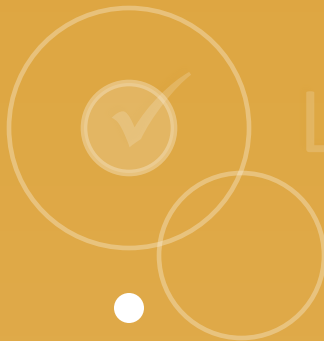# applaud

Outlook Calendar Invites for Oracle HR

Outlook

"Track your time and end double keying: Holiday and Training Bookings sent straight to your Outlook Calendar direct from Oracle HR"

Lotus Notes

- Absence and Training integration delivered out-the-box
- Keep track of your colleagues' time away from the office
- Cuts down on training 'no-shows'
- Up and running in a day
- Uses industry standard format for ultimate compatibility; works with Lotus Notes, Apple iCal, Google Calendar and many more
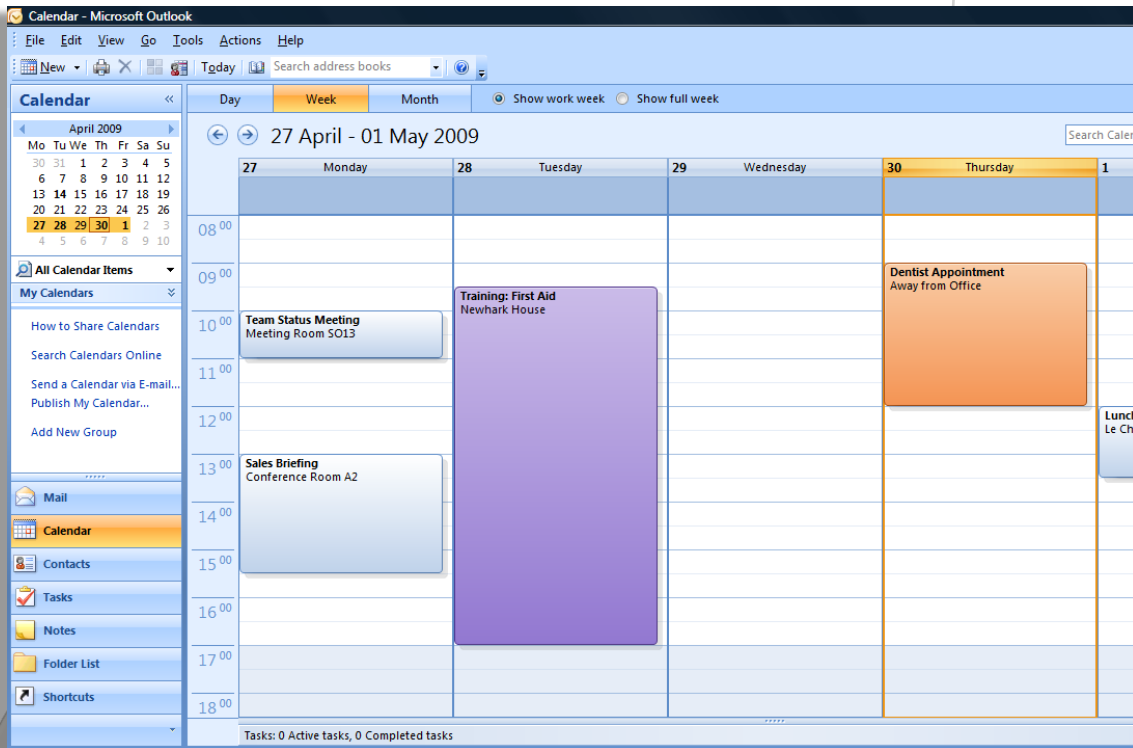- Manage your HR data with Oracle, not email

Exchange

Integrate Oracle HR to Outlook: Manage your time away from the office with Oracle, not email

Book a training course online - put an invite in your Outlook Calendar. The class is rescheduled, you're notified, you find your old Outlook booking, you move the date, you email your manager.

Logon to Self Service, book an afternoon off, your manager approves, you get a notification, you put an invite in your Outlook Calendar.

Sounds familiar? There's no getting away from the fact that Outlook is the most common tool of choice when it comes to tracking personal time at the office. One of the most common requests from Self Service customers is how to get Oracle to synchronise HR data with employees' desktop calendars.

This solution delivers automated calendar invites, updates & cancellations direct to your Outlook inbox when you book absences, when you enrol in training or when classes are rescheduled.

Absences

- Calendar invite sent to absentee when absence booked and approved
- Updates to date or time of absence send out calendar updates
- Cancelled absence send out calendar removals
- Restrict sensitive absences from calendar invites, for example, compassionate leave
- Configure your calendar invite, for example, change the Subject to include Absence Category or Absence Reason and tailor text to suit your preference.

Learning Management

Learner Enrolments

- Calendar invite sent out to learner when enrolled in a class
- Full support for sessions; learner enrolling in a class with sessions with receive a separate invite for each session
- Location and Training Centre included in calendar invite
- Updating enrolment status sends out a calendar update, for example, moving from Waitlisted to Enrolled
- Cancelling or deleting an enrolment sends out a calendar removal to learner

Changes to Classes

- Update to class date, time or location will send out calendar invites to all learners enrolled in the class
- Cancelling a class means cancelling all enrolments; calendar removals sent to all learners
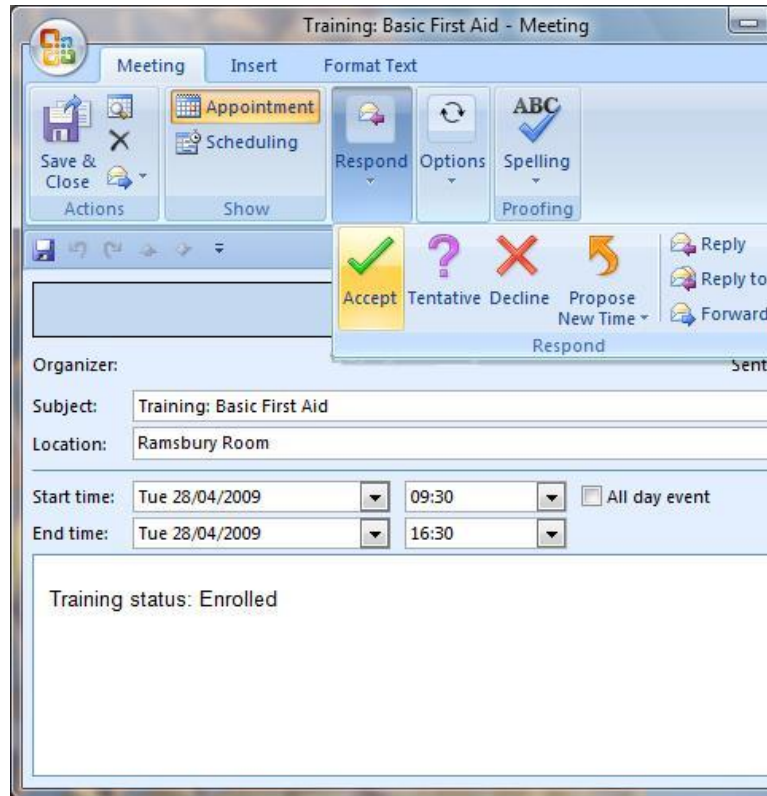
Changes to Sessions

- Update to session date, time or location will send out calendar invites to all learners enrolled in parent class
- Cancelling a session sends out calendar removals to all learners enrolled in the parent class

Other Features

- Suppress calendar invites being sent for select Absence Types, for example, send out Calendar Invites for Holidays only

- Suppress calendar invites being sent out for enrolments into classes with particular Delivery Modes , for example, do not send out invites for e-Learning

- Full Timezone support

- Sends out 'native' calendar invites, no attachments to open – no training required for your workforce

Build your own invites

- Configure your calendar invite, for example, include details about Absence Category, Booking Status, Location information or tailor text to suit your preference

- Public APIs provided to build your own Calendar Invites

- Use simple PL/SQL and Fast Formula to send calendar invites from anywhere within Oracle HR

- Examples:
  - Performance Appraisals
  - Interviews
  - Salary Reviews
  - Trainer bookings

It just works

"Outlook Calendar Invites for Oracle HRMS" from Applaud Solutions integrates seamlessly with your existing implementation of Oracle HRMS. All our developers have worked in Oracle's own world-class development team, which brings the promise of Oracle standards, compatibility and the highest quality. We have combined our expertise to provide our customers with packaged, 'out of the box' products that could previously only be achieved with costly consultancy or large in-house teams

- Be up and running in days – installed by your DBAs, configured by you, with an easy to follow implementation guide
- Use familiar technology, like Oracle Fast Formula and PL/SQL
- Remain confident that future release 12 and 11i patches and upgrades are compatible
- Rest assured that only Oracle-supported extensions are used
- Protect your investment: Applaud Solutions offers a full support package for all our products

Supported Releases

This solution is fully compatible with R11.5.10 CU2 and all versions of Release 12. 11i.OTA.J is required for OLM Calendar Invites. Upgrades from 11i to 12 and all interim patchsets are supported.

Installation

The solution is installed by your DBAs on your Oracle database instance. A comprehensive, easy to follow installation guide is provided for both Windows and Linux. Installation takes around 2 hours per database instance.

Implementation

Implementation and User Guides are available for you to configure the solution at your own pace without the need of onsite consultancy. However, if you prefer to partner with 3rd party consultancies, Applaud Solutions work with the leading specialists in Oracle HCM to ensure you get the most out of our products.

Product availability

To learn more about this product and its availability, please email sales@applaudsolutions.com

You want real customer support.
And that's what we're passionate about

We're not just about providing high quality Oracle solutions. We're about supporting them too. The challenge for any support team is that no-one knows the product as well as the person who built it. So we have based our entire company infrastructure around providing the best support possible for our products and have overcome this challenge with a simple solution:

You will be supported by the team that developed the product.

We've worked in Oracle Development, we've worked onsite with small and large customers, we've worked in dedicated support teams and we know everything there is to know about how to support an Oracle product.

When you make a call into our Support desk your call will be immediately assigned to the same team of people that took the product through from conception to release. The same people that built the code, that tested it, that fixed bugs during the release cycle. We've broken the mould normally associated with the development through to support cycle.

There is no division between 'Support' and 'Development' at Applaud Solutions – we're one team and we're here to provide you with the best support experience possible.

About Applaud Solutions

Applaud Solutions was formed in 2008 by experts in the HCM consultancy community. Our founders have all had over a decade's worth of experience within Oracle HCM Development and as onsite consultants working on some of the biggest UK Oracle HCM projects in sectors including Local Government, Central Government, Retail, Finance and Telecommunications.

In these difficult economic times, Applaud Solutions recognises the need to control costs whilst delivering value; a sometimes-impossible task with ever decreasing budgets and increased expectations from within the business.

Our goal is simple: create solutions that are in demand from Oracle HRMS customers, built to the same quality as that provided by Oracle development. We have used our background within Oracle to create software that will work for businesses operating in any market sector and for all possible configurations of Oracle HCM. We build for all and, in doing so, spread the cost of development, passing the cost savings onto **you**.

We are committed to delivering the highest possible quality of solution without the cost normally associated with applications development and without the need for expensive onsite consultancy. We're so confident you will love our products, we offer a fully functional, no commitment, 30 day free trial for each of our solutions.

Applaud Solutions is privately owned, headquartered in London, UK and offers software worldwide.

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